



Student Officer Accountability Procedure

1. Scope of Procedure

- 1.1. Full and Part-time Officers may be held to account under this procedure by the Scrutiny Panel. It is intended primarily for use in relation to Full and Part-Time Officers representative and political performance and in particular in relation to the following areas of their role:
 - Delivery of election manifesto change points;
 - Setting and delivery of agreed individual and team objectives;
 - Delivery of passed policy through Executive Council or Referenda;
 - Updates and reporting to Executive Council and the Scrutiny Panel;
 - Delivery of areas of work within the individual officer Portfolios.
- 1.2. This procedure operates separately to the Student Officer Discipline Procedure and the Student Officer Capability Procedure.
- 1.3. Under Article 40 of the Students' Union Articles of Association, an Elected Officer can be removed from office if;
 - i. A simple majority of the members voting in a Referendum provided that at least 700 Members cast a vote in the Referendum. Such a motion shall only be triggered by a Secure Petition of no confidence signed by at least 150 Members.
 - ii. A motion of no confidence in the Trustee is passed by a two thirds majority in a vote of the Student Council. Such a motion shall only be triggered by a Secure Petition of no confidence signed by at least 150 Members.
- 1.4. If an Elected Officer's representative or political performance is considered to be of serious concern requiring instant removal from office, then a Motion of No Confidence can be submitted and the procedure outlined below for bringing Motions of No Confidence should be followed.
- 1.5. If an officer has their elected status revoked by a Motion of No Confidence, they would be unable to continue in their role. If this is the case then the Students' Union Trustee Board would need to consider terminating their office-holder's agreement on the basis that they are no longer an elected officer. The procedure for this is outlined in the Student Officer Discipline Procedure.

2. Motions of No Confidence

- 2.1. All motions of No Confidence must:
 - Name the individual concerned
 - State clearly in writing the grounds of the Motion
 - State the nature and conclusions of any relevant investigations already undertaken

- Include details of issues and concerns raised at Executive Council or the Scrutiny Panel
- Include details of any part of the Articles and Constitution, Bye Laws, Officer Agreement or any other policies of York St John Students' Union alleged to have been breached.

3. Procedure for Bringing Motions of No Confidence:

- 3.1. A Motion of No Confidence must be submitted to the Chair of Executive Council.
- 3.2. The Motion of No Confidence will be considered if this procedure has been followed and if so the Chair of Executive Council will invite a statement from the student officer concerned. The Chair of Executive Council will then initiate an investigation and produce a report for submission alongside the Motion of No Confidence. The officer shall be given an opportunity to comment in writing on the report prior to its consideration at the Executive Council meeting.
- 3.3. The meeting shall then discuss the motion with both the officer and motion proposer taking speeches for and against in line with the rules of Executive Council.
- 3.4. The Motion of No Confidence shall then be voted upon, where it shall only pass if a two-thirds majority are in agreement.

4. General Points of Information:

- 4.1. If more than one Motion of No Confidence is submitted then they may be considered as a single motion if the proposers of the motions agree.
- 4.2. The content of a Motion of No Confidence may not be materially amended during the process of its consideration.
- 4.3. No vote may be proxied.
- 4.4. A Motion which having been voted on and rejected may not later be reconsidered unless materially different.
- 4.5. On the passing of a Motion, if the named officer is absent from the meeting, the Chair of Executive Council shall take all reasonable steps to inform them of the result of the Motion.
- 4.6. On the passing of a Motion the case will automatically be referred to Board of Trustees for consideration as to whether the Student Officer Discipline Procedure should be initiated and if appropriate, whether the officer should be suspended on full pay.