



BYELAW 2: EXECUTIVE COMMITTEE

REVIEWED AND REVISED JULY 2017

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1. Membership

- 1.1. The Executive Committee shall act in accordance to Article 46.
- 1.2. Membership of the Executive Committee shall be the three Sabbatical Trustees and nine Chairs of Schools.
- 1.3. The Union Chief Executive, or suitable designated staff member(s), shall be entitled to attend meetings of the Executive Committee.
- 1.4. The Executive Committee shall be chaired by the President of the Union.
- 1.5. The Executive Committee have the power to invite any other relevant full member or member of Union or University staff to meetings.

2. Role of the Executive Committee

- 2.1. The Executive Committee has responsibility for:
 - 2.1.1. Ensuring the expansion and implementation the Students' Union vision, values and objectives set within the Students' Union Strategic Plan;
 - 2.1.2. Creating motions for action and policy for implementation to improve University life for students when it is not practical for Senate to be convened;
 - 2.1.3. Offering advice and policy to Zones and Senate and receiving recommendations from Zones and Senate;
 - 2.1.4. Setting the Agenda for Senate meetings and ensuring it is published as set out in Byelaw 4;
 - 2.1.5. Working with relevant Union and University staff members to action and fulfil policy motions passed by Senate;

3. Meetings of the Executive Committee

- 3.1. There shall be a minimum of three meetings of the Executive Committee across each Academic year.
- 3.2. In order for a meeting to be valid there must be at least 50% of voting members present.
- 3.3. Minutes of all Executive Committee meetings shall be taken, detailing present and absent members, record of votes and apologies. Minutes shall be publicly available.
- 3.4. Reserved Business will be carried out in camera. A record of the reserved business will be kept and actions noted, but this will not be published.