



AGENDA

Students' Union Annual Students Meeting

1pm Friday 1st December 2017

SU Coffee Lounge

1. Welcome and Introduction
2. To receive any items for Any other Business
3. Minutes of the previous meeting (5th December 2016)
4. Matters arising

Section A: Items to note

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|---|---------------|
| 5. YJSU Affiliations | Vikki Uden |
| 6. Financial accounts | Dave Green |
| 7. Impact Report 2016/17 | Chris Bateman |
| 8. Exec team reports | Exec |
| 9. Appointment of Student/External Trustees | George Coombs |
| 10. Senate changes 2016/17 | Vikki Uden |
| 11. University Updates | George Coombs |

Section C: Open discussion

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|----------------------------------|---------------|
| 12. Attendance monitoring system | Steph Foxton |
| 13. Strategic Plan | George Coombs |
| 14. Any Other Business | |



YSJSU ANNUAL GENERAL MEETING

Monday 5TH December, 2pm

SU Coffee Lounge

Present

Chair

Aidan Laycock (LoS)

Students' Union Officers/staff

Laurie Illingworth - SU President (PRES), Paul Murtough - Representation and Democracy Coordinator (PM), Louise Aiken - Membership Engagement Manager (LA), Chris Bateman - Chief Executive Officer (CEO), Szczepan Swiatkowski - HR Coordinator (SS), Dave Green - Finance Manager, Janet Greaves - Finance Administrator, Charlie Freeman - Sport Participation Coordinator (CF), Karl Swales - Sport Coordinator (KS), Vickky Firth - Societies Coordinator (VF), Harriet Stainton - Events and Venue Coordinator (HS), Matt Allton - Marketing and Communications Coordinator (MA), Harriet Hepton - Graphic Design intern

Chairs of School

George Coombs - Chair of School: Art, Design and Computer Science, Caitlin Jackson - Chair of School: Psychological and Social Sciences, Thomas Devlin - Chair of School: Humanities, Religion and Philosophy

Student Representatives

Ruth Hayes, Josh Orme, Faith Odiogor, Rhys Bootland, Daniel Hoddinot, Hirah Baz, James Thornton, Daniel Smith, Ellis Walsh, Fraser Threllfall, Joe Collins, Emma Bailey, Matthew Thompson, Joe Baxter, Nathan Lambert, Tim Parker, Laura Haygart, Laura Porritt, Eleanor Dent, Lucy Titley, Dan Cook, Holly Ainsworth, Lauren Susnjara, Vikki Uden, Nikki Chard, Melissa Hall, Caroline Dinsdale, Sophia Richards, Jack Brears, Tom Greenough, Michael O'Dwyer, Alexander Terry, Kirsty Stokes, Alice Bolton, Annie Severn, Dyllan Hall, Brenda Lowden, Enaelle Calme, Aisha Bi, Chris Lambert, Izi Dewhurst, Tyron Scragg, Emily Armitage, Sophie Cunningham, Bronte Farage, Rhian Barton, Jessica Brailsford, Sarah Ward, Ellie Booth, Ellie Plews, greg Handsley, Jacob Smith, Jess Martin, Becca Hardwick, Max Palmer, Muna Zubedi

Apologies

none received



Welcome & Introductions

LoS welcomed all in attendance to the meeting and presented the Executive Committee with the opportunity for introduction.

Items for Any Other Business

None were taken

Agenda Items

1. YSJSU Affiliations
2. Finances
3. Impact Report
4. Strategic Plan 2017 and beyond
5. Exec team reports
6. Minutes of the Previous meeting – December 2015
7. Sabbatical roles and responsibilities
8. Open discussion – Zones

1. YSJSU Affiliations

LoS introduced the current list of affiliations of YSJSU as of the end of financial accounts 2015/16 and welcomed questions from the floor.

No questions were presented

2. Finances

LoS welcomed CEO to the floor who discussed the financial situation of YSJSU and reassured students that we are financially sustainable.

CEO welcomed any questions, none were asked. Further questions or comments can be sent to c.bateman@yorks.ac.uk

3. Impact Report

CEO highlighted some of the core achievements of the Students' Union in the 2015/16 academic year. The full report can be found at www.ysjsu.com/documents

4. Strategic Plan

PRES began a discussion of the new Strategic Plan to be implemented in the summer of 2017.

Commentary is welcome from the student body and anyone who would like to be a part of the process is welcomed to e-mail PRES at l.illingworth@yorks.ac.uk

5. Exec team reports



PRES

A visual audio report was presented summarising the work of the PRES since commencing post in July 2016.

No questions were taken.

VPE

A visual audio report was presented summarising the work of the VPE since commencing post in July 2016.

No questions were taken.

VPWD

A verbal report was presented summarising the work of the VPWD since commencing post in July 2016.

No questions were taken.

CoS (ADCS)

A visual audio and verbal report was presented summarising the work of the CoS since commencing post in July 2016.

No questions were taken.

CoS (Business)

A visual audio report was presented summarising the work of the CoS since commencing post in July 2016.

No questions were taken.

CoS (EDU)

A visual audio report was presented summarising the work of the CoS since commencing post in July 2016.

No questions were taken.

Apologies for non-attendance had been noted.

CoS (ELL)

A visual audio report was presented summarising the work of the CoS since commencing post in July 2016.

No questions were taken.

CoS (Health)

A visual audio report was presented summarising the work of the CoS since commencing post in July 2016.



No questions were taken.

CoS (HRP)

A visual audio report was presented summarising the work of the CoS since commencing post in July 2016.

No questions were taken.

CoS (PMP)

A visual audio report was presented summarising the work of the CoS since commencing post in July 2016.

No questions were taken.

CoS (PSS)

A visual audio report was presented summarising the work of the CoS since commencing post in July 2016.

No questions were taken.

6. Minutes of the previous meeting – December 2015

LoS presented the minutes of the Annual Members Meeting 2015 and requested that any required changes be noted.

None were provided.

Minutes approved.

7. Sabbatical roles and Responsibilities

PRES introduced the discussion which was open to the students. Decisions were formed from the Executive Committee meeting in November 2016.

LoS highlighted that after a discussion opportunity, students would be required to approve the changes to the officer roles, this would be done through a simple majority vote.

'Shared responsibilities'

CF asked what the level of accountability would be for the 'shared'

PRES responded that this would be allocated to all officers who share the responsibility

VPE shared the notion of manifestos and that ultimately it would make sense that the focus of the responsibility fell to the President elect with the intended remit.



SS asked what would be the process if no one wanted the particular job?

VPE stated it would be shared equally

CF felt that the notion of 'Sports and Societies' having no particular 'home' lessens the importance.

VPE responded that it currently doesn't sit within anyone's role, formally.

AB stated that she felt sharing out the responsibilities would work.

Members agreed but also felt that, for example a PoE may not wish to work with Sports and Societies.

PRES and VPE both responded that it rest with the interests of the officers and what is best for the students.

If shared, would contact between officers be an issue? Avoid overlap?

VPE stated that due to the nature of the roles and their place In the Students' Union, contact would be constant and expected that all officers will keep others up to date.

Members also felt that there is an exhaustive list of 'shared responsibilities'

PRES clarified that not all are shared and some will remain with one officer. (Referral to the outline of the 'PRES' role)

MW asked why this decision was made? Why was welfare removed?

VPWD stated that it was the belief of Senate that the term 'diversity' should remain explicit.

MW asked if this was not already implicit to all that the SU does

LoS stated that Senate and Exec team felt it was a priority to have.

PRES also stated that diversity is a priority of the university.

Cos (Business) asked whether it was truly democratic to allow the decision to share roles be made without students

VPE responded that, if necessary there would be shifts in the roles.

CEO Suggested that the first executive committee (post-election) be used to determine the responsibilities.

VPE stated that the outline is purely for clarification, nothing explicitly changes in the roles.

LoS called students to the vote.



Item Passed

8. Open discussion – Zones

LoS informed students of the motions which passed at Senate, as a result of the Zones.

Sports and Societies Zone – Members asked if this would follow the format of 'forum/zone.forum

PRES stated it would just be the zone segment

VPE asked for more feedback

Members suggested that in regards to Sports and Societies, it is too short notice.

Suggestions were made to increase the activity of Facebook events and groups/text messaging/e-mails

VPE asked how the message was passed around

LT stated by e-mail to Club Captains and Vice Captains and given to the members.

AB suggested a dedicated page on Facebook for the zone.

VPE asked if it would work to create Outlook calendar events.

Consensus showed this to be a viable option.

Action: For Executive group to ensure events are made ahead of the zones (two weeks minimum notice)

Music students requested the status of the requests made for programming in the library.

VPE updated on this matter

'Summer ball'

PRES and HS stated that if any students are interested in assisting the organisation then get in touch by e-mail (looking for 6)

'Elections'



PM updated on the elections which will be held the week of the 20th-24th February 2017.

Summary of actions

Agenda item	Action:	Assigned to:
Zones	To ensure the publication of Zones via Social Media and E-mail (Page 6)	EXEC

2. Affiliations

- National Union of Students (NUS)
- British Universities & Colleges Sports (BUCS)
- National Council for Voluntary Organisations (NCVO)
- British Cheerleading Association
- North Riding County Football Association
- Student Rugby League
- Archery Great Britain
- Yorkshire RFU Society of Referees
- Rugby Football Union
- England Badminton
- British Universities and Colleges Snow Sports (BUSC)
- Amateur Swimming Association
- West Yorkshire Volleyball Association
- UK Ultimate Frisbee
- NUS Services Limited (NUSSL)
- Association of Chief Executives of Voluntary Organisations (ACEVO)
- Basketball England
- British Mountaineering Council
- England Netball
- Amateur Rowing Association
- York & District Netball League
- Volleyball England
- British Institute of Innkeepers
- Chartered Management Institute
- Football Association
- England Hockey
- Rugby Football League (RFL)
- Lawn Tennis Association
- England Athletics
- British Rowing